



**Patricia Walls Stamm, CG, CGL**  
3541 Forestdale Drive, St. Louis, MO 63125-4212

## **GENEALOGICAL RESEARCH CONTRACT**

Enclosed is a check or money order in the amount of \$ \_\_\_\_\_, (minimum of 4 hours of work or \$200.00) as a retainer. I hereby engage the research services of Patricia Walls Stamm, CG, CGL and authorize her to conduct research on my behalf, for an amount not to exceed \$ \_\_\_\_\_(time) and \$ \_\_\_\_\_(expenses), as per my instructions (state in order of priority):

1)

2)

3)

I, \_\_\_\_\_ (client) have provided Patricia Walls Stamm, CG, CGL **all information** with photocopies on the subject to be researched. By signing this contract, I agree to allow Patricia Walls Stamm, CG, CGL to use the client report on my family for certification or instructional purposes.

She agrees to provide a detailed report, covering all sources checked during the research, with analysis and a detailed report of time consumed and expenses incurred. The report will be mailed to the client listed below, in a reasonable time frame, not to exceed two months unless otherwise advised. The time commences with the deposit of the retainer by the researcher.

The research will be charged as follows:

- \$50.00 per hour. This includes the pre-analysis, research, report, and analysis.
- Actual cost for expenses such as film rentals, photocopies, document copies, telephone charges, and postage.
- Travel is at the current government allowable rate per mile plus parking.
  - Within a 25 mile radius, time begins at arrival at research facility.
  - Outside a 25 mile radius, time commences at beginning of trip.

Signature of Client: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail address: \_\_\_\_\_